

The Bozeman Chapter of the
Montana Association for the Education of Young Children
BY-LAWS

ARTICLE I: NAME

The name of this organization shall be The Bozeman Chapter of the Montana Association for the Education of Young Children, hereafter referred to as The Bozeman Chapter.

ARTICLE II: PURPOSE

1. To serve and to act on behalf of the needs, rights, and well-being of all young children and their families, with special emphasis on developmental and educational services and resources.
2. To foster the growth and professional development of the membership in their work with, and on behalf of, young children and families.

ARTICLE III: MEMBERSHIP

Eligibility: Anyone desiring to promote the purpose of this organization may become a member upon payment of annual dues.

Levels of Membership: Every member of The Bozeman Chapter shall be a member of the State Affiliate (MtAEYC), as well as the National Association for the Education of Young Children, (NAEYC), entitled to the benefits of membership in accordance with the membership categories of those respective associations.

Rights of Members: All members, upon payment of annual dues, shall become eligible for all rights, benefits, and responsibilities of membership as set forth in the by-laws and policies of each level of the Association.

Dues: Membership dues are determined by the State Affiliate. Any member who fails to remit his or her dues for their current membership year within three months of its start shall no longer be considered an active member.

ARTICLE IV: ADMINISTERING BODY

Name: The administering body shall be called The BAEYC Executive Board.

Responsibilities:

1. To conduct the business and affairs of the organization in carrying out the purpose and objectives of The Bozeman Chapter.
2. To determine policies and procedures for the organization within the limits of the by-laws;
3. To manage and administer the affairs and property of the organization and have discretion in the disbursement of funds;
4. To carry out their responsibilities as described in the Job Descriptions.

Compensations: The BAEYC Executive Board consists of volunteers who are not compensated, except for prior approved expenses.

Composition:

1. The BAYEC Executive Board shall consist of: President, Past President, Vice President, Secretary, Treasurer, and two Sate Board Representatives.
2. The President’s term shall be for two years January 1 to December 31. The Past-President, Vice President, Secretary and Treasurer term shall be one year.
3. No person shall serve on the BAEYC Executive Board unless that person is a member of The Bozeman Chapter.
4. Ad Hoc Members may be appointed by the BAEYC Executive Board in order to fulfill the responsibilities of the organization.

Meetings: The BAEYC Executive Board shall meet when necessary to fulfill their responsibilities. BAEYC Executive Board meetings shall be open to all Bozeman Chapter members.

Decision Making: The BAEYC Executive Board operates by consensus of the members present. Ad Hoc Members appointed by the BAEYC Executive Board are entitled to participate in the consensus privileges.

Resignation or Removal:

1. Members of the BAEYC Executive Board shall fulfill their elected term, unless she or he is earlier removed or resigns.
2. Any BAEYC Executive Board member may resign at any time. The resignation shall be made in writing to the BAEYC Executive Board and shall take effect at the time specified therein. The acceptance of the resignation shall not be necessary to make it effective.
3. All Bozeman Chapter members shall be notified that a BAEYC Executive Board member has resigned.

Vacancies: Vacancies on the BAEYC Executive Board shall be filled from and by the full Bozeman Chapter membership. Each person chosen to fill vacancy on the BAEYC Executive Board shall hold office until the next election of BAEYC Executive Board members.

ARTICLE V: NOMINATIONS AND ELECTIONS

1. Nominations for the BAEYC Executive Board will be submitted by the Bozeman Chapter membership.
2. Elections for BAEYC Executive Board member shall be determined by a majority of the voting Bozeman Chapter membership in attendance at that meeting.
3. The terms for the following are as follows:
 - President-2 year term and shall be elected in January of the even years (2012, 2014, 2016).
 - Past President-1 year after last term to mentor and coach new president

- Secretary, Vice President, Treasurer, Membership Chair-1 year term and shall be elected once a year and reviewed yearly.
4. Two State Board Representatives are chosen each January before the State Orientation Meeting.
 5. Election results shall be announced at the meeting immediately following the completion of the election.

ARTICLE VI: COMMITTEES

The BAEYC Executive Board shall appoint as many standing committees as are necessary to carry out the work of the organization.

ARTICLE VII: FISCAL YEAR

The fiscal year shall extend from January 1st through December 31st.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

Consensus shall be the authority governing The Bozeman Chapter of the MtAEYC organization.

ARTICLE IX: AMENDING BY-LAWS

These by-laws may be amended at any time by consensus of Bozeman Chapter members present at a meeting called for such a purpose. Written notice of the proposed amendment(s) will be sent to the entire membership at least 14 days prior to this meeting. Amendments may be proposed by any member of The Bozeman Chapter and shall be approved by the BAEYC Executive Board before being submitted to the entire membership for vote. Approval shall be determined by consensus of the members voting.

ARTICLE X: DISSOLUTION

A recommendation for dissolution of the organization, with the consensus of the BAEYC Executive Board, shall be submitted to the membership for action. The recommendation must then be approved by a majority of the voting Bozeman Chapter membership. In the event of dissolution, the State Affiliate shall determine the disbursement of the funds of the BAEYC group.

SIGNED _____ DATE _____
 President of the Bozeman Chapter

SIGNED _____ DATE _____
 Secretary of the Bozeman Chapter